



ASSOCIATION OF  
SOUTHERN AFRICAN TRAVEL AGENTS

# MEMBERSHIP RENEWAL DECLARATION

All members who apply for the renewal of their ASATA membership must make this declaration.

## Confirmation of IATA accreditation

Are you IATA accredited? ☐ Yes ☐ No

If Yes, what is your IATA number: \_\_\_\_\_

If No, please provide the name of the IATA agent who tickets on your behalf:

\_\_\_\_\_

When does the arrangement with the IATA agent end: \_\_\_\_\_

## Declaration

I confirm that the member's senior management and myself have read ASATA's rules which includes ASATA's:

- Constitution
- Travel Member Terms of Reference
- Code of conduct
- Advertising guidelines
- Corporate identity guidelines

I confirm that the member:

- will comply with ASATA's rules and the laws that apply to its business
- has given ASATA accurate and up to date information, and
- will update ASATA when the information changes.

## Signatures

This declaration must be signed by the member's authorised representative.

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Submit the correct documentation

In order to renew the member's ASATA membership, please ensure that that the member has submitted the correct documentation:

- The most recent financial statements as required by the Companies Act 71 of 2008. The financial statements must be signed by an authorised representative of the applicant, and must include a signed:
  - auditor's report, or
  - independent reviewer's report by an independent accounting professional.

If the Companies Act 71 of 2008 does not require that the applicant's financial statements must be audited by an auditor or independent reviewer, the applicant must submit the financial statements with a report by an independent accounting officer and the applicant's representative must sign the ASATA Financial Declaration.

- A current tax clearance certificate.
- Current BBBEE certificate or EME/QSE affidavit.
- If applicant is not an IATA accredited agent, confirmation from the ticketing agent who tickets on behalf of the applicant, of the arrangement, including when the arrangement ends.